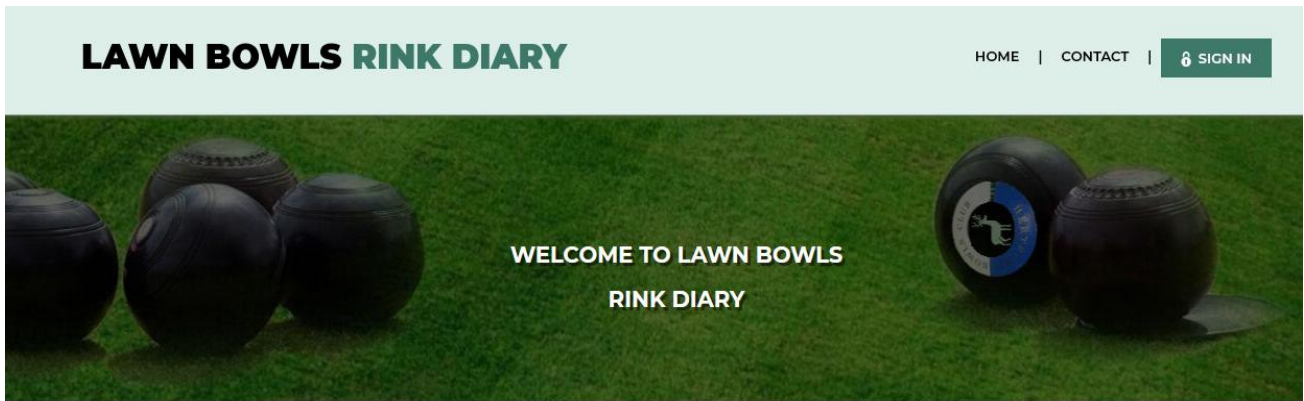


Rink Diary Instruction Manual



Already Registered. Login here

You have logged out successfully

User Name

Password

SIGN IN

[Forgot your Password?](#)

Not Registered. Please Sign Up

First Name

Last Name

Email

Select Club

Password

Confirm Password

I'm not a robot



REGISTER NOW

Sign In or Register

Above is the Sign In or Register panel which opens when you open the homepage of your club's online diary. If you are registered and have login details you can use the left of the panel to login. If you have forgotten your password just click on "Forgot your Password", enter your email address and a new password will be emailed to you. You can change your password once you have logged in by clicking on the "My Profile" tab which appears when you are logged in.

If you are not yet registered fill in your details on the right of the panel, tick the box in the "I'm not a robot" panel, click "Register Now" and the administrator will sign you up.

If two or more clubs use the same online booking diary you will have a choice of clubs to sign up with from the dropdown menu on the "Select Club" tab.

You will be sent an email to let you know your registration has been approved and you can then sign in with the details you have provided. The login user name is usually your first name and the first initial of you surname.

The Diary

Once you are signed in to the system you will see the diary page below with 7 day view. The page will open at today's date which will be highlighted. The first time you login in it is advised that you click on the "My Profile" tab at the top right to change your password if desired.

The day is split into sessions each split into 6 rink slots. Session times are as shown on the page and can be edited by the administrator, in the Control Panel.

[Diary](#) [Calendar](#)

Search Date

19/05/2020

Go

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[Return To Today](#)


[Next Week](#)

	Monday 25th May 2020	Tuesday 26th May 2020	Wednesday 27th May 2020	Thursday 28th May 2020	Friday 29th May 2020	Saturday 30th May 2020	Sunday 31st May 2020
10.00AM TO 12.00PM	1 MAINTENANCE		MAINTENANCE		MAINTENANCE		Admin - CLOSED - for Social Distancing
	2 MAINTENANCE	Admin - CLOSED - for Social Distancing	MAINTENANCE	Admin - CLOSED - for Social Distancing	MAINTENANCE	Admin - CLOSED - for Social Distancing	
	3 MAINTENANCE		MAINTENANCE		MAINTENANCE		Admin - CLOSED - for Social Distancing
	4 MAINTENANCE	Admin - CLOSED - for Social Distancing	MAINTENANCE	Admin - CLOSED - for Social Distancing	MAINTENANCE	Admin - CLOSED - for Social Distancing	
	5 MAINTENANCE		MAINTENANCE		MAINTENANCE		Admin - CLOSED - for Social Distancing
	6 MAINTENANCE	Admin - CLOSED - for Social Distancing	MAINTENANCE	Admin - CLOSED - for Social Distancing	MAINTENANCE	Admin - CLOSED - for Social Distancing	
12.00PM TO 2.00PM	1 MAINTENANCE - Rinks - CLOSED		MAINTENANCE - Rinks - CLOSED		MAINTENANCE - Rinks - CLOSED		Admin - CLOSED - for Social Distancing
	2 MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	
	3 MAINTENANCE - Rinks - CLOSED		MAINTENANCE - Rinks - CLOSED		MAINTENANCE - Rinks - CLOSED		Admin - CLOSED - for Social Distancing
	4 MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	
	5 MAINTENANCE - Rinks - CLOSED		MAINTENANCE - Rinks - CLOSED		MAINTENANCE - Rinks - CLOSED		Admin - CLOSED - for Social Distancing
	6 MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	MAINTENANCE - Rinks - CLOSED	Admin - CLOSED - for Social Distancing	
2.00PM TO 4.00PM	1 Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing
	2 Mike R - Roll-up - Tins Row	Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing	
	3 Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing
	4 Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing
	5 Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing
	6 Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing
4.00PM TO 6.00PM	1 Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing
	2 Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing
	3 Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing
	4 Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing	Admin - CLOSED - for Social Distancing
	5 Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing		Admin - CLOSED - for Social Distancing

Here you will see the current bookings and the empty slots show the available rinks for booking.

Clicking on a populated slot brings up the full booking details for perusal similar to below

BOOKED SLOT DETAILS ✕



WEDNESDAY 20TH MAY 2020

AFTERNOON

BOB H (RED CLUB)

GAME NAME: Singles

ADDITIONAL INFORMATION: county singles marker required

NAME OF THE OPPOSITION : Jim Jackson

DELETE SLOT

Clicking on an empty slot brings up the booking form below to be filled in with your match details, selected from details that will drop down from the "Choose Slots" and Game Name" tabs. "Additional information" can be added similar to below as can "Name of Opposition". This can be helpful for deciding the allocation of rinks prior to attendance at the green.

When choosing "Slots" you will have the option to choose from 1 to 6 depending on how many are available. You cannot choose which rink you want as these are usually allocated at the club when all players are in attendance.

You have the option to select a provisional booking or full booking by clicking on "Request Slot" at the bottom. Selecting "Provisional Booking" holds the slot for 24 hours and auto deletes if not confirmed.

Confirmation and reminder emails are sent out with all bookings

BOOK YOUR SLOT

WEDNESDAY 20TH MAY 2020 **AFTERNOON**

BOB HARLEY (RED CLUB)

CHOOSE SLOT(S) 1 **GAME NAME** Singles

ADDITIONAL INFORMATION:
county singles marker required

NAME OF THE OPPOSITION (OR PRACTICE)
Jim Jackson

PROVISIONAL BOOKING
(This is a Provisional Booking and if not confirmed within 24 hours it will be auto deleted.)

REQUIRED **REQUEST SLOT**

When you have made a booking your slot will show highlighted yellow. Clicking on your slot shows your game details and gives you the option to delete the booking. Only you or an administrator has the option to delete bookings.

Calendar View

Clicking on the calendar tab top left shows the month to view with the coloured dots showing rinks booked on any given day. Clicking on a date takes you to the selected diary page for that slot where you can check match details or make a booking.

WALLFIELDS RINK DIARY
RINK BOOKING | MY PROFILE | CONTACT | 8 LOGOUT

Welcome Mike Irving

☰ Diary 📅 Calendar

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[Next Month >](#)

MAY 2020						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
				A MAINTENANCE B C D E	A B C D E	A B C D E
				01	02	03
A MAINTENANCE B C D E	A B C D E	A MAINTENANCE B C D E	A B C D E	A MAINTENANCE B C D E	A B C D E	A B C D E
04	05	06	07	08	09	10
A MAINTENANCE B C D E	A B C D E	A MAINTENANCE B C D E	A B C D E	A MAINTENANCE B C D E	A B C D E	A B C D E
11	12	13	14	15	16	17
A MAINTENANCE B C D E	A B C D E	A MAINTENANCE B C D E	A B C D E	A MAINTENANCE B C D E	A B C D E	A B C D E
18	19	20	21	22	23	24
A MAINTENANCE B ●●●●●●●● C ●●●●●●●● D ●●●● E ●●●●●●●●	A ●●●● B ●●●● C ●●●● D ●●●● E ●●●●	A MAINTENANCE B ●●●●●●●● C ●●●●●●●● D ●●●● E ●●●●	A ●●●● B ●●●● C ●●●● D ●●●● E ●●●●	A MAINTENANCE B ●●●●●●●● C ●●●● D ●●●● E ●●	A ●●●● B ●●●● C ●●●● D ●●●● E ●●●●	A ●●●● B ●●●● C ●●●● D ●●●● E ●●●●
25	26	27	28	29	30	31

● HBC MEMBERS ● CASTLE MEMBERS